

# Becoming a VOA Volunteer

1900 Point West Way, Suite 270, Sacramento, CA, 95815 • Tel: 916.442.3691 | Fax: 916.442.1861  
[www.volunteersofamerica-sac.org](http://www.volunteersofamerica-sac.org) | [www.facebook.com/voasac](http://www.facebook.com/voasac) | [www.twitter.com/voasac](http://www.twitter.com/voasac)

## 1) Submit a Volunteer Application

- Applications that can be completed on your computer can be downloaded online at [www.volunteersofamerica-sac.org](http://www.volunteersofamerica-sac.org). Printed versions of the application form are available at our administration office at 1900 Point West Way, Suite 270, Sacramento.
- Completed applications may be returned via email ([tiffanym@voa-sac.org](mailto:tiffanym@voa-sac.org)), by fax (916.442.1861), by mail (Volunteers of America, Attention: Tiffany McMurray, 1900 Point West Way, Suite 270, Sacramento, CA 95815), or in person (administration office hours are 8 a.m.-4:30 p.m. Monday-Friday).

## 2) Agree to a Background Check

- All volunteers must agree to a background check. There is an agreement form to complete (available to download online at [www.volunteersofamerica-sac.org](http://www.volunteersofamerica-sac.org), or at a volunteer orientation). A processing fee of \$10 will be collected at your orientation (cash or check).

## 3) Attend a Volunteer Orientation

- One-hour volunteer orientation meetings are held regularly at our administrative office.
- Please bring a government-issued I.D. to your orientation.
- Please check our website's "Volunteer" page for upcoming orientation dates, or contact Community Relations Manager Tiffany McMurray at [tiffanym@voa-sac.org](mailto:tiffanym@voa-sac.org), or 916.442.3691.

## 4) Attend a Program Tour

- All prospective volunteers are asked to attend one of our regularly scheduled one-hour program tours.
- Program tours are typically held monthly (on a weekday, from 3:30 to 4:30 p.m.).
- Please see our upcoming program tours (listed as "Program Tours" under the drop-down menu of our "Events" tab at the top of each page of the website).
- RSVP to Tiffany McMurray at [tiffanym@voa-sac.org](mailto:tiffanym@voa-sac.org) or (916) 442-3691. (Facility addresses will be forwarded with your confirmation e-mail.)

*For more information, please visit our website at [www.volunteersofamerica-sac.org](http://www.volunteersofamerica-sac.org), or call Volunteers of America Community Relations Manager Tiffany McMurray at 916.442.3691.*

